



Meeting Type:	FAUC Governing Council		
Meeting Topic:	See Below	Recording Secretary: Mary Ellen Richardson (MER)	
Date:	Tuesday, April 24, 2018		
Attendees:	Jennifer Arp (JA), Steve Dunk (SD), Esther Ewing (EE), Rob Metcalf (RM), Jim Pollock (JP), Kathy Salisbury (KS), Vicki Stuart (VS), Marlene St. Jean (MSJ) Guests: Daniel Reed (DR), Morrey Ewing (ME)		
Regrets:	Bill Dines, John Ryerson (JR)	Time:	6:00 – 9:00 pm

AGENDA ITEMS	DETAILS
1. ES Moment (Vicki) 6:15- – 6:40 pm	Vicki read from the book written by John L. Bell, “10 things they never told me about Jesus”
2. Welcome, Mary Ellen! For Approval	<u>MOTION: To approve Mary Ellen Richardson as Governing Council’s Secretary</u> First: Kathy Salisbury Second: Jennifer Arp Approved: Passed unanimously Abstained: None
3. Approval of Minutes 6:30 pm For Approval	<u>MOTION: Approval of March 27 Minutes</u> First: Allan Hux Second: Esther Ewing Approved: All but KS. Abstained: Kathy Salisbury was not present at the March 27 meeting Discussion: Kathy asked about the Capstone church. This item will be below.
4. Update on Alternative Ministry plan (D. Reed) 6:30 – 7:00 pm For Approval	<u>MOTION: To approve Daniel Reed as a guest participant to present Alternative Ministry plan and to join discussion on Grant Proposal</u> First: Jennifer Arp Second: Kathy Salisbury Approved: Passed unanimously Abstained: None <u>Daniel presented plan for Alternative Ministry (See document, “Second Ministry: Report to Explore Spirituality”)</u> <ul style="list-style-type: none"> • <u>Research through focus groups and visits with other churches suggested that what was once presumed to be an alternative service should be more a Ministry providing opportunities for spiritual discussion and for ‘doing good’ in the community</u> • Daniel’s Conclusions: <ul style="list-style-type: none"> ○ This could represent a new and refreshed involvement with the community ○ Daniel noted that the traditional “Fairlawn Call” approach to attract new participants

is by inviting people to *Explore Spirituality (ES)* (i.e. our 10:30 worship), then to *Experience Belonging (EB)*, and then are called to *Embrace Action (EA)*.

- A “Fairlawn” light approach, with a participatory style of leadership, would approach new participants in a different/opposite way--- that is: to start with *Embrace Action*- then moving to *Experience Belonging* and then to *Explore Spirituality*
- Daniel tabled four recommendations:
 - To take on this second ministry, which would include on-site volunteering and reflection
 - Identify calendar and volunteer opportunities
 - Start between the BBQ and the community day
 - Market it internally and through paid and targeted social media.
 - Operate pilot through the summer and review.

Discussion:

- Many opportunities mentioned as possible activities for Second Ministry participants (CRC, Art Heart, Out of the Cold, L’Arche; anti-poverty work, food banks; Habitat for Humanity; “*Why do I care*” program that meets in a pub; visiting the Gardiner Museum art exhibit space; participating in The Observer discussion group)
- **Action item:** DR is in favour of sitting down with KS to identify opportunities.
- **Action Item:** MSJ said she will work with DR regarding the plan/timeframe and the budget, and documents related to these would be provided to the GC (Would request in advance of next GC meeting).

MOTION: To approve Daniel Reed to go forward with this program.

First: Kathy Salisbury

Second: Steve Dunk

Approved: Passed unanimously

Abstained: None

5. Grant Proposal update Grant Submission to Toronto Southeast Presbytery and the Presbytery of Toronto Conference Corporation
7:00 – 7:20 pm
(Marlene St. John)

For Information Only.

Summary of Marlene’s presentation (For information only):

- Marlene reported that:
 - there has been no feedback provided by Presbytery on the grant application.
 - Did ask for more money. Asked for \$260 K + 155 contingency, for a two-year period.
 - Overall Goal: Need to identify needs and develop programming that meets that need.
 - Would start with the Fairlawn Call, determine how it will be modified to expand the definition of congregation, to include the community and small businesses in the community.
 - Initially, need third-party research so as to determine what will get people to choose to come to FAUC over staying at home. Need to identify a ‘theme’ around needs; there are 60K Christians in our catchment area---if .5% could find FAUC interesting that would increase the congregation by 300 people.
 - There are another 30K that don’t identify religion at all, but even then some percentage might identify with our EA activities.
 - Could also look at partnerships with, for example, John Wanless PS---doing something community not church based.
 - JA commented that there are a lot of parents there that want opportunities for their kids that fall under the EA umbrella.
 - Once the potential is identified will have to consider staffing needed to spearhead the engagement from a staffing perspective.
 - Have the infrastructure to support and collapse programming, and a relatively good base of committed volunteers to help---MSJ has put together a part-time staff/custodial support/admin support/research costing.
- MSJ has also said that they might also be developing a blue print for other churches— template this. Creating on-line tool kits to help others.
- MSJ suggested that there is the opportunity to also work with foundations to partner.

	<ul style="list-style-type: none"> • Programming is not all religious, but Christian principles can be deployed, and can develop the narrative for the value proposition based on the target audiences.... • Final submission is on May 11th. • Action Item: MSJ to share final submission with GC. <p><u>Discussion:</u></p> <ul style="list-style-type: none"> • KS: asked if there is an allowance for improvements for physical plant? MSJ confirmed that this is not a capital grants program. VS added that they are trying to look at this through other mechanisms.(e.g. for kitchen upgrades, community art gallery, and other). All the grants have specific criterion.
<p>6. Update on Transition Plan</p> <p>7:20-p.m.-8:20 pm.</p> <p>For Approval</p>	<p><u>MOTION: To approve Morrey Ewing as a guest participant to present Transition Plan update</u></p> <p>First: Kathy Salisbury Second: Allan Hux Approved: Passed unanimously Abstained: None <i>(See In Camera section, below, for details)</i></p>
<p>7. Update on New Tenants (MSJ)</p> <p>8:20-8:35 p.m.</p> <p>For Information Only.</p>	<ul style="list-style-type: none"> • Capstone Presbytery has decided to hold their services (Friday evening (6-9:30), Saturday morning (6-8 a.m.), Sunday afternoon-(starting at 12:30 p.m. with setting up of Praise Band), at Fairlawn, with an annual fee of \$25 K. • They have expressed an interest/willingness to do joint services with FAUC, as well as other programs (e.g. Christmas markets). • They are also very interested in refugee work. • Smaller Korean congregation is going to use the sanctuary <ul style="list-style-type: none"> • Action Item: Vicky Stuart will fill John Ryerson in on this update. • Action Item: Jim Pollock to determine who should update Trustees , and if minutes do not fill in enough, to get update and/or will see who will join from Trustees as a regular representative at the GC meetings.
<p>8. Communications Manager update</p> <p>8:35 – 8:50 pm</p> <p>For Information Only</p>	<p>Marlene:</p> <ul style="list-style-type: none"> • Have hired Marylene Vestergom, starting mid-May <ul style="list-style-type: none"> ○ In first 6-9 months, she will be doing an administrative role, including establishing a record of processes and procedures, creating bulletins and learning creation of <i>Greetings</i>, Easy Worship and F1 software program • Action Items: <ul style="list-style-type: none"> ○ Jennifer Arp and Marlene are drafting an announcement. ○ NOTES: <u>M&P announcement regarding Communications Manager hire</u>; include reference to Marlene’s key role and need for CM to assume some admin duties ○ Draft to be sent to JP for review
<p>9. Fairlawn Festival update</p> <p>Item not discussed</p>	<ul style="list-style-type: none"> • Esther • Not discussed
<p>10. Managing expectations (congregation updates)</p> <p>8:50 -- 9:15 pm</p>	<p>Marlene (and all):</p> <ul style="list-style-type: none"> • <u>Information Session on Goals sheet and forms</u> (in May/June); conducted by Marlene with GC members, Council/ Committee heads plus all interested people attending. Some key points to be discussed may include: <ul style="list-style-type: none"> ○ Suggest having an Information Session to which congregants will be invited after a Sunday service, so as to get some communication/feedback about “how we are going to do business at FAUC during this transition period” ○ This information session will share what Marlene’s role is, as well as other staff. ○ Need to include discussion about “respectful and constructive discourse at the workplace.” ○ Believe that need a point person to handle and deal with incoming requests (.e.g. welcome desk)

	<ul style="list-style-type: none"> ○ In future, complaints, inquiries and suggestions from the congregation regarding staff should be communicated directly to Jennifer Arp. ○ Action Item: ○ Jim Pollock will call Carol Reader regarding taking on a volunteer position to take over the <i>Greetings</i> role that Kathy Magladry had.
11. Welcoming Project update Item not discussed	<p>Vicki: update Jim: wrote <i>Greetings</i> message but due to extended time frame for work it was decided to wait a few more weeks before posting to say that contracts are signed and work has begun</p> <p><u>Proposed message:</u> On behalf of Governing Council, I wish to thank the Property Council members for their efforts over many months to do the necessary research, investigation and management of suppliers to ensure a successful launch of Fairlawn's new exterior look. Under Vicki Stuart's leadership, the Council is in the final stages of seeing our new front doors manufactured and installed. We anticipate installation in the next month. The Council is also preparing to submit plans to the city for a new main sign. Council members are: Shawn Davey, Tom Gifford, Iliff Peck, Vicki Stuart and John Wettlaufer, with staff support from Kevin Resaul. We thank you all, and Sal Brancaccio for your generous support of the project. – Jim Pollock, Chair</p> <p>Not discussed</p>
12. GC vacancies Item not discussed	<p>Esther:</p> <ul style="list-style-type: none"> ● <u>Re</u> investigation of job descriptions for Secretary, Lay Ministry Development Lead and Vice-Chair ● [Once job description for Secretary finalized, Jim to announce opening during church service (and through <i>Greetings</i>)] ● <u>Esther to circulate job descriptions in advance, if possible—We will need to write draft descriptions for circulation and discussion; I am happy to take a first crack (Jim); will consult with Jennifer, too</u> <p>Not discussed</p>
13. Project update form Item not discussed	<p>Jim:</p> <ul style="list-style-type: none"> ● Seek consensus on agreement to use a form that captures: Councils' activities and link to goals; timeline and progress; upcoming activities ● (Jim to circulate sample of form in advance of meeting) ● Not discussed; form to be presented to GC by next meeting
14. "Being alone together" and the Roxburgh Project: Finding God in the Neighbourhood Item not discussed	<p>Framed by Kathy, John</p> <ul style="list-style-type: none"> ● All discuss "Being alone together" article (distributed in advance via email) ● Not discussed
IN CAMERA Session(s)	<ul style="list-style-type: none"> ● VS on creating public/ In Camera versions of Minutes <ul style="list-style-type: none"> ○ Not discussed ○ Action Item: VS did communicate with Marlene re versions; arising from discussion, <u>the current public and In Camera versions are now set</u>
Adjournment/ Prayer 9:30 pm	Rob
Upcoming Meetings:	<p>GC: Wednesday, May 30, 2018: 6:00 – 9:00 pm GC: Tuesday, June 26, 2018: 6:00 – 9:00 pm</p> <p>Action Item: Jim Pollock sent out Doodle for alternative date as four people would be absent on May 29. GC settled on new date of May 30</p>

	<i>*Meetings held on the last Tuesday of every month.</i>
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