



**FAIRLAWN**

Connect with what matters in life.

**MEETING MINUTES**

<b>Meeting Type:</b>	<b>FAUC Governing Council</b>		
<b>Meeting Topic:</b>	<b>See Below</b>		
<b>Date:</b>	Tuesday, January 22, 2019; Fellowship Room		
<b>Attendees:</b>	Jennifer Arp, Douglas duCharme, Steve Dunk, Amanda Hancox, John Kimmel, Jim Pollock, Daniel Reed (recorder), Mary Ellen Richardson, John Ryerson, Kathy Salisbury, Don Smith, Marlene St. Jean, Vicki Stuart		
<b>Regrets:</b>	n/a	<b>Time:</b>	<b>6:00 PM – 8:45 p.m.</b>

***Meeting must wrap by 8:45 to accommodate custodians.***

<b>AGENDA ITEMS</b>	<b>DETAILS Welcome, Amanda Hancox and John Kimmel</b>  John and Amanda were appreciatively welcomed and applauded.
1. ES Moment 6:00 – 6:10 p.m.	<p>Kathy noted that she will be officially stepping down from Governing Council in March. Given the congregation’s exploration of personal testimony, she felt it appropriate to do something similar.</p> <p>Kathy shared personal reflections on her years at Fairlawn. She said, in part, that she has met people from all walks of life, and her life has been enriched by the experiences of deep connection here..</p> <p>p She explained that Fairlawn has taught her new skills, like the ability to sight-read music, organize visits to city officials, to host large events, and to write prayers. More deeply, she has been moved by the humanity of this place, moved by the care of people in times of sickness, pain, loss and fear. She has been awed by older members of the congregation, by their tenacity and resilience.</p> <p>Kathy said she has had the privilege to witness many people who have been pushed down by life only to pick themselves up to carry on. This is hugely inspirational to me, she said, adding that “I’m not sure I would have experienced any of this to the same extent if I had not had Fairlawn in my life.”</p> <p>Jim Pollock expressed that he was caught up by what she said, that he was personally going to miss Kathy on council, and that her contributions were going to be deeply missed as well. He especially noted her warmth, insightful observations, and his belief that she was a model for all of Governing Council as a leader. Jim and Kathy hugged, and all of Governing Council applauded her.</p> <p><b>The prayer that Kathy led us in is included as Appendix 1.</b></p>

<p>2. Approval of Minutes 6:10 p.m.</p>	<p><b><u>MOTION: Approval of December 2018 Minutes</u></b>  <b>First: Mary Ellen</b>  <b>Second: Steve Dunk</b>  <b>Approved: All</b>  <b>Abstained: Vicki Stuart</b></p> <p>Gracious thanks offered for the ongoing exceptional quality of the minutes, this time written by Marlene St. Jean.</p>
<p>3. Council budgets 6:10 – 6:40 p.m.</p>	<p>Steve noted that he had sent the budget out to everyone and he spoke to the document.</p> <p><u>Action Item: Treasurer will undertake to provide an operating and capital update to the GC at the February meeting.</u></p> <p><b><u>MOTION: That the budget be recommended to the Congregation at the Annual General Meeting</u></b>  <b>First: Amanda Hancox</b>  <b>Second: Allan Hux</b>  <b>Approved: All</b>  <b>Abstained:</b></p>
<p>4. Annual Report and Council narratives 6:40 – 6:50 p.m.</p>	<p>Jim * New format for report</p> <p>Given the time, money and human resources required to produce past reports, GC felt that it was prudent to simplify what was produced and a new format is being developed for publication. A full document will be available for those interested in viewing it.</p>
<p>5. Council Updates 6:50 – 7:20 p.m. :</p>	<p>DdC: Membership</p> <p>- Douglas spoke of an individual who will be joining the Fairlawn church community.</p> <p><b><u>MOTION: That Jennifer Redwood be accepted as a member of Fairlawn Avenue United Church by the process of transfer of membership from St. Thomas's Anglican Church.</u></b>  <b>First: Vicki Stuart</b>  <b>Second: Steve Dunk</b>  <b>Approved: All</b>  <b>Abstained:</b></p> <p><u>EB:</u> congrats to Marlene Jones for stepping up as chair of Lay Ministry Support Team (thank you Jan Schlee for her work in that capacity)</p> <p><u>EA:</u> - Hussaini family has been moved to Mississauga, and that Refugee Support team will meet with Douglas to debrief the experience. The Dialogue for Direction on the Refugee Support Ministry has been postponed until all of the teams have had the chance to debrief and come to understand what their perspective on the work actually</p>

	<p>is.</p> <ul style="list-style-type: none"> <li>- Linda Spears has been invited to meet with a group of affirming churches and an organization called the Rainbow Railroad (a group sponsoring LGBTQ refugees) to talk about future possibilities.</li> <li>- Social justice Sunday is on January 27th</li> <li>- JK: Notes that Siham's participation in the 10:00 pm Christmas Eve service was really special</li> </ul> <p><u>Property:</u> update on Madawaska Doors and seeking further support from another supplier</p> <p><u>M&amp;P:</u></p> <ul style="list-style-type: none"> <li>- Jennifer Arp is working on the Accessibility Report and this work will be aided by the development of a committee of 2-3 people</li> <li>- Marlene and Douglas both to come to the February M&amp;P meeting.</li> <li>- They are going to have some upcoming conversations about what it means to be an M&amp;P liaison (aided by conversations and learning with (former) Presbytery's Dale Hildebrand)</li> </ul> <ul style="list-style-type: none"> <li>- VS: Notes that when people think about accessibility, all they think about is the physical property. Because of that, someone asked her about our Accessibility Policy last summer, and she went looking and couldn't find one. In the context of the Volunteer Fair, the Property Council has noted that they are looking for someone who is passionate about accessibility</li> </ul> <p>Discussion on holding an Accessibility Access information session for all, including congregation:</p> <ul style="list-style-type: none"> <li>- VS: suggested we should perhaps invite ADDUS to send a representative to speak about their understanding of hospitality. We have groups that use our premises that are geared to people with accessibility concerns</li> <li>- VS: Notes that it also fits with the Listening concept arising from the Transition Team</li> <li>- DdC: Suggests that like Affirm, Accessibility should cut through everything that we do, and that we as a congregation need a conversion process so that we are all truly invested in it.</li> </ul>
<p>6. Transition Team update 7:20 – 7:40 p.m.</p>	<p>Douglas, Don Questions/ comments (all)</p> <ul style="list-style-type: none"> <li>- The Listening Project subcommittee will reflect on hosting a similar event focusing on new themes</li> </ul> <p>On the Work-Plan:</p> <ul style="list-style-type: none"> <li>- The Transition Team has developed a work plan and would like to meet with the Governing Council on a Saturday morning and work through who does what on it.</li> </ul> <p><u>Action: That Governing Council and Transition Team will meet together about the Transition process Work Plan, on February 23rd, from 9:30 AM to 12:30 PM, at Fairlawn</u></p>
<p>7. ED updates 7:40 – 7:50 p.m. Marlene</p>	<ul style="list-style-type: none"> <li>- Research Project update: The grant advisory team had landed on two top consulting/ research firms for the research portion of our research project, Taking the Call Forward; decision was to have been made week of January 28</li> </ul>

<p>8. Jan. 20 cluster meeting: debrief 7:50 – 8:10 p.m.</p>	<p>John Ryerson and All who attended: * Reflections; key themes; benefits; next steps?</p> <p>- GC thanked John Ryerson for his leadership. Noted that the relationships formed will continue to the benefit of all. - On Feb 11th, there will be a cluster meeting, in which they will be able to debrief the January 20th event. - On Feb 20th, there will be a workshop on Social Media that is open to all. It will be outside of the formal cluster, but will be an interesting opportunity to bring people together on a specific topic.</p>
<p>9. 'Volunteer Fair' to highlight volunteer opportunities 8:10 – 8:15 p.m. Update (councils)</p>	<p>* Description of council and of volunteer opportunities (individual lists) * Personnel at table</p> <p>- The Volunteer Fair will include opportunities for all ministries to talk about what they do and solicit volunteers.</p>
<p>10. Nominating Committee 8:15 – 8:30 p.m.</p>	<p>Jim and all * Discussion landed on the acknowledged benefit of having a Nominating Committee; that a group of people to be engaged in sharing leadership needs and noticing people with potential gifts, and connecting the two, is a good idea</p> <p>- JA: Noted that we should develop a document outlining a statement of values that would inform the nature and number of members on a Nominating Committee</p> <p><u>Action: JR: volunteered to write such a statement and share with GC</u></p>
<p>11. In-camera session 8:30 – 8:45 p.m.</p>	<p>Not required</p>
<p>Items for next GC meeting</p>	<p>* Financial statement review. * Nomination Committee Proposal: Format, Governance, Statement of Values, Possible Participants</p>
<p>Items for future meetings</p>	<p><b><u>February/March 2018:</u></b> * Stewardship report * AODA Policy</p>
<p>NEXT MONTH'S ES MOMENT</p>	<p>- Jennifer Arp to do the ES moment in February</p>
<p>11. Adjournment 8:45 pm Jim</p>	<p>- Thanks to Daniel for minute-taking tonight, and for presence on Governing Council - GC presented Daniel with a card and heartily clapped to acknowledge his great contribution on the Council and to Fairlawn generally and in many capacities.</p>
<p>Upcoming Meetings:</p>	<p>Fellowship Room GC: Tuesday, February 26, 2019, 6:00 – 8:45 p.m. GC: Tuesday, March 26, 2019, 6:00 – 8:45 p.m.</p> <p><b><i>*Meetings held on the <u>fourth</u> Tuesday of every month.</i></b></p>

## **Appendix 1:**

### Kathy Salisbury's prayer at the Governing Council Meeting

God thank you for the dedicated people around this table and for their commitment to making Fairlawn a place to ask big life-questions, a place to celebrate diversity and to work together to create a better world; a place to feel celebrated in good times and supported in the not-so-good times. Thank you for the time I have shared with them on Council and for everything they have taught me. I pray that each and every person who calls Fairlawn home, will support their efforts to the best of their ability now and well into the future, for the work is great and many hands are needed. Amen