

Explore Spirituality Council

Among the values we seek to reflect in our spiritual life at Fairlawn Avenue is the desire to be participatory, relevant, and reverent. We want our worship services and other ES activities to be honest, joyful, and expressive. We seek to be open, welcoming, and appealing to newcomers, who may have little or no previous experience of church. We are committed to maintaining a high standard of quality in our spiritual activities including adult education, worship and Spirit Space, in words and music. We make an effort to touch the whole person with heart, head and spirit.

The following is a list of volunteer opportunities available:

Explore Spirituality Council

This Council is responsible for providing leadership in the following areas:

- Equipping the congregation to live their everyday lives with opportunities for spiritual growth, inspiration and fulfillment
- Creating an opportunity to explore spirituality through various services, events and resources
- Seeking to provide a place where people, no matter where they are on their faith journey, feel that there is a spiritual home for them, so that both those who are traditionalists and those seeking innovation have their needs met
- Worship Quality - this Council also looks after worship operations/logistics and manages the annual service planning schedule
- Oversight of Adult Education, and Ministry of Children and Youth

The Explore Spirituality Council is comprised of the staff involved in Sunday worship, those responsible for communion and ushering, and interested volunteers (opportunities listed on next page).

Volunteer Title	Description of Responsibilities	Time Commitment
Council Members	Attend meetings to brainstorm themes, approaches and activities for a diverse set of opportunities to grow spirituality across all the programming including but not exclusively Sunday worship, Adult Education, Spirit Space and Youth programming, special events and congregation-wide learning. The Worship team members will generate, manage and update the master schedule and provide the updates to the Church Administrator.	A 2-hour monthly meeting from Sept. – June, plus assistance with special projects as required.
Contact: John Kimmel <i>or</i> Amanda Hancox or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm		

Volunteer Title	Description of Responsibilities	Time Commitment
Usher	Welcome congregants and visitors inside, and hand out order of service. Ushers take up offerings and also serve communion on specific Sundays.	½ hour before the service. Sign up for one Sunday, one month or one year! No Ushers July and August.
Communion preparation and cleanup	Those who would like to volunteer to prepare and clean up after communion will require a one-hour training session and one service of communion as an assistant to gain hands-on experience.	This position would add about 45 minutes to the service on communion Sundays.

Contact: John Kimmel or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm		
Volunteer Title	Description of Responsibilities	Time Commitment
Greeter	Greet and welcome congregants and visitors outside at the east, west and lobby doors. Offer parking solutions and operate the elevator when needed.	½ hour before the service. Sign up for one Sunday, one month or one year! No Greeters July and August.
Contact: John Cowan or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm		

<p>Adult Education Committee</p> <p>Adult Education’s mandate is to provide offerings that encourage us to explore our faith, make us think and help us grow:</p> <ul style="list-style-type: none"> • We offer a safe and welcoming place for everyone to feel comfortable asking the most basic of questions without feeling judged • We provide ways for the congregation and the broader community to explore spirituality • We create an environment where questioning of faith is welcomed • We explore current topics and issues of interest to both members and the community 		
Volunteer Title	Description of Responsibilities	Time Commitment
Chair	<ul style="list-style-type: none"> • Lead the adult education team. • Arrange and chair planning meetings of the full team each year. • With the team, develop a variety of programming reflective of our mandate. 	Varies depending on programming and time of year. Approximately 5 hours a month.

	<ul style="list-style-type: none"> • Receive and acknowledge ideas from the congregation for possible adult education events and bring these forward to the team for consideration • Attend Explore Spirituality Council meetings 	
Team Members	<ul style="list-style-type: none"> • Take an active interest in adult education/spiritual exploration • Be willing to share and develop ideas • Attend full-team planning meetings (3 per year) • May take the lead on one of the events through the year • Assist as available with the other Adult Education offerings 	Varies depending on timing and involvement in events. Approximately 3 hours a month.

Contact: Amanda Hancox or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm

Ministry of Children and Youth

The Ministry of Children and Youth is responsible for the Christian spiritual development of children, youth and young adults. This ministry is committed to being fully inclusive in all aspects of life and work for people of all races, abilities, ethnicities, sexual orientations and gender identities.

The Ministry includes:

Spirit Space, an innovative, arts-based program designed for children from JK to Grade 8. Replacing the traditional Sunday School, Spirit Space is where we emphasize questions over answers, excite the imagination, and encourage wonder and kindness to others.

Programming for teenagers presents an opportunity to explore spirituality, justice and community in a variety of ways. It combines meaningful experiences with some fun. The group leads - what we do will depend on what the group is interested in and their input will direct where we go.

Volunteer Title	Description of Responsibilities	Time Commitment
Advisory Committee Member	An Advisory Committee Member is someone who takes an active interest in children and youth ministry and may be a parent or grandparent of one of the attendees, though not necessarily. A background in education would be helpful. The primary responsibility is to provide input and direction to Spirit Space and youth program leaders.	A two-hour meeting, four times a year.

Contact: Rev. Douglas duCharme or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm

Audio / Visual

The Sound and Video boards at the back of the Sanctuary enhance the worship experience on Sunday mornings and at other special services.

Volunteer Title	Description of Responsibilities	Time Commitment
Sound board operator	The Sound board operator arrives a half hour before the service to set up the microphones, and turn on the amplifiers and board. During the service, the operator activates required mics and speakers, and records the sermon. Training is provided by the Sound board team, which often includes shadowing an operator before doing a first shift.	1.5-hours about once a month on a Sunday morning. Occasional evening events based on availability.

Video board operator	The Video board operator arrives a half hour before the service to activate the computer, projectors and screens. During the service, the operator ensures the relevant images and written words are projected, following a scripted bulletin. Training is provided by the Video board team, which often includes shadowing an operator before doing a first shift.	1.5-hours about once a month on a Sunday morning. Occasional evening events based on availability.
Contact: Audio: Gary Schlee Video: Joanne Christie Or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm		

Coffee Hour Support Congregants and visitors enjoy extending time together, building relationships and enjoying a social connection during coffee hour immediately following Sunday worship service.		
Volunteer Title	Description of Responsibilities	Time Commitment
Set up and Clean Up	<p><i>Set up</i> volunteers arrive about forty-five minutes (9:45-10:30 a.m.) before the Sunday service to make and set up the coffee, tea and juice, and any refreshments that will be available. Immediately before the end of the service, these volunteers put milk and cream and any perishable refreshments out on tables in the assembly hall.</p> <p><i>Clean up</i> volunteers tidy up all refreshment supplies and run the dishwasher so as to ensure the kitchen is left clean and tidy for the next</p>	1.5-hours on a Sunday morning.

	users. (approximately 11:30-12:30 p.m. following the coffee hour). Training will be provided before doing a first shift.	
Contact: Joanne Christie or send an email to: joanne@fairlawnavenueunited.ca Sign up: https://www.signupgenius.com/go/30e094aafa72aa1f58-coffee Or fill out our volunteer form at www.FairlawnChurch.ca/VolunteerForm		