

## Fairlawn Governing Council February 20, 2024

Agenda/Minutes

Zoom meeting

Attending: Amanda Hancox, (Chair) ,Vicki Stuart, John Ryerson, Rev Cameron Watts , Judy Langstaff ,Tom Salisbury, Steve Dunk, Allan Hux , Guest Barb Steep

1. Opening Prayer – Rev Cameron Watts
2. Guiding principles - John
3. Minutes January 23, 2024 see appendix deferred
4. Update on lease status by Vicki Stuart  
An estimate of the commencement date was presented.

Purpose of this special meeting: this is in synch with Visioning Day. Cam had hoped for a more organic discussion, however, intervening events including the imminent lease start, necessitated this meeting.

Presentation by Cameron Watts

From the Visioning Day

1. We need to upgrade our online presence
2. We need to rethink our staffing model

Purpose for two new positions

### Director of Communications

- 20 hours/week
- Sunday tech/recording/editing
- website and social media management, including
  - creation of content
  - editing
  - design and planning
- Need for close collaboration among staff and with the Worship Facilitator

### Worship Facilitator

- 10 hours/week
- prepares all worship materials
- Opens and closes church on Sundays
- works with Director of Communications to ensure all audio/tech is ready

- prepares ppt and any other audio-visual materials for worship
- need for close collaboration among staff and with the Director of Communication

Discussion followed.

Motion:

In response to perceived needs, Governing Council approves in principle two positions, a director of communications for up to 20 years per week and a worship facilitator for no more than 13.5 hours per week conditional on rates and terms determined by the HR&R Committee and approved by the Treasurer. Wording of any ads for the positions and contracts to be approved by Vicki Stuart. Approval also granted to expend reasonable sums to advertise the positions.

Moved by Vicki Stuart  
Seconded by Judy Langstaff  
Carried

Other business:

Next GC meeting March 19<sup>th</sup>

Motion for adjournment by John Ryerson

## Appendix Minutes Jan 23

### Fairlawn Governing Council January 23 2024 Minutes

#### Zoom meeting

Attending:, Vicki Stuart, John Ryerson, Rev Cameron Watts , Judy Langstaff (Chair), Tom Salisbury, Steve Dunk

Regrets: Amanda Hancox

1. Welcome and opening by Cameron Watts
2. Guiding principles by John Ryerson
3. Approval of Minutes Dec 12, 2023 appended  
Moved by Steve Dunk  
Seconded by John Ryerson  
Carried
4. Information item: Jean Ward's contract to June 30 is completed on our side, awaiting formal approval from the Region.
5. Budget 2024 update – deferred to the March 19 meeting
6. Negotiating Team Update Steve and Vicki  
There have been extensive negotiations over the last few weeks. Negotiations are close to conclusion. A confidential report was presented for discussion and direction on two proposals.  
  
The Negotiating Committee has approved the proposed agreements subject to finalizing details.  
  
The Trustees are aware of the proposals.  
  
Approval must also be obtained from the Region on one of the leases.

Motion: That Governing Council authorize the Trustees to enter into one of the leases, subject to finalization of the negotiations within the next month. Further investigation is to be done regarding the other proposed transaction.

Moved by Steve Dunk  
Seconded by Vickie Stuart

Carried

7. Indigenous Church Remit brought forward item

As previously agreed, a Greetings information package was distributed and the Minister is to provide an explanation of the Remit to our community of faith.

Shining Waters has passed the Remit. Fairlawn GC had 4 attendees at the Shining Waters presentation. Allan Hux and Cam are voting members and supported the motion.

Motion to approve the Remit and forward our decision to the National Church.

That The United Church of Canada will be organized as follows: (1) a three-council structure, consisting of communities of faith, regional councils and a Denominational Council\*; and (2) an autonomous National Indigenous Organization; and

That once the new autonomous National Indigenous Organization is established within The United Church of Canada, it will have its own mechanisms to make any future changes to its structure and processes, and, therefore will not be subject to the remit process under section 7.4.1 of the Basis of Union; and

the changes required for the establishment of the autonomous National Indigenous Organization.

Moved by Vicki Stuart

Seconded by Allan Hux

Carried

Action: John to complete the Remit vote form for the national church and provide a Greetings report on our decision.

8. Reports were circulated.

Pastoral Care  
Cluster

Trustees: Return on investments for 2023 were about 2%. This meant that total assets under management increased slightly (to about \$3,333,200), including about \$245,000 of bequests added, \$270,000 withdrawn to support operating expenses, and \$5,000 withdrawn from the Social Justice fund. An additional \$45,000 in bequests went straight to operating, without passing through the trustees.

Property – Vicki reported at the meeting that the fire panel quotes were coming in favourably

9. Other business:

Summer services highlights by Cam were provided. Staff holidays will be passed through HRR

Meeting dates: Mar 19, May 21, AGM tbd, Sept 17, Nov 19

Gathering at Fairlawn Jan 27th - no updates

Annual report - process questions from Gary Schlee

Feb 11 visit to Textile Museum for Black History month

Book Sale dates April 25th Chaired by Kathy and Tom Salisbury - a large team are at work sorting and pricing the donations

Celebrations Jan Schlee, leading the Pastoral Ministry . Welcome Kathy Salisbury and Elaine Pitts as new chairs of Pastoral Care.

Refugees – Allan reported on a discussion he had concerning a refugee family

“A member of the congregation, Margaret Harper, and her daughter, Dianne Denton, are part of a Group of Five putting together an application to sponsor an Afghan refugee family currently in Pakistan. Dianne used to live and work in Afghanistan, and it is the family of her close friend that they are sponsoring.” Cam offered to make space in a service and it was agreed that discussions with Kathy Magladry should continue as she is our resident expert.

10. Adjournment

Review of Guiding Principles – John Ryerson

Adjournment Moved by John Ryerson.